CHAIN OF CUSTODY RECORD

PRISM LABORATORIES, INC.

Full Service Analytical & Environmental Solutions

449 Springbrook Road • P.O. Box 240543 • Charlotte, NC 28224-0543
Phone: 704/529-6364 • Fax: 704/525-0409

PAGE ___ OF ___ QUOTE # TO ENSURE PROPER BILLING: _____

Project Name: _____

Short Hold Analysis: (Yes) (No) **UST Project:** (Yes) (No)

***Please ATTACH any project specific reporting (QC LEVEL I II III IV) provisions and/or QC Requirements**

Invoice To: _____

Address: _____

Client Company Name: _____

Report To/Contact Name: _____

Reporting Address: _____

Phone: _____ **Fax (Yes) (No):** _____

Email (Yes) (No) Email Address _____

EDD Type: ___ **PDF** ___ **Excel** ___ **Other**

Site Location Name: _____

Site Location Physical Address: _____

Purchase Order No./Billing Reference _____

Requested Due Date ❑ 1 Day ❑ 2 Days ❑ 3 Days ❑ 4 Days ❑ 5 Days

"Working Days" ❑ 6-9 Days ❑ Standard 10 days

Samples received after 15:00 will be processed next business day.
Turnaround time is based on business days, excluding weekends and holidays.

(SEE REVERSE FOR TERMS & CONDITIONS REGARDING SERVICES RENDERED BY PRISM LABORATORIES, INC. TO CLIENT)

LAB USE ONLY

	YES	NO	N/A
Samples INTACT upon arrival?	___	___	___
Received ON WET ICE? Temp _____	___	___	___
PROPER PRESERVATIVES indicated?	___	___	___
Received WITHIN HOLDING TIMES?	___	___	___
CUSTODY SEALS INTACT?	___	___	___
VOLATILES rec'd W/OUT HEADSPACE?	___	___	___
PROPER CONTAINERS used?	___	___	___

TO BE FILLED IN BY CLIENT/SAMPLING PERSONNEL

Certification: NELAC ___ USACE ___ FL ___ NC ___
SC ___ OTHER ___ N/A ___

Water Chlorinated: YES ___ NO ___

Sample Iced Upon Collection: YES ___ NO ___

CLIENT SAMPLE DESCRIPTION	DATE COLLECTED	TIME COLLECTED MILITARY HOURS	MATRIX (SOIL, WATER OR SLUDGE)	SAMPLE CONTAINER *TYPE SEE BELOW	SAMPLE CONTAINER NO.	SAMPLE CONTAINER SIZE	PRESERVA-TIVES	ANALYSES REQUESTED	REMARKS	PRISM LAB ID NO.

Sampler's Signature _____ Sampled By (Print Name) _____ Affiliation _____

PRESS DOWN FIRMLY - 3 COPIES

Upon relinquishing, this Chain of Custody is your authorization for Prism to proceed with the analyses as requested above. Any changes must be submitted in writing to the Prism Project Manager. There will be charges for any changes after analyses have been initialized.

Relinquished By: (Signature)	Received By: (Signature)	Date	Military/Hours
Relinquished By: (Signature)	Received By: (Signature)	Date	
Relinquished By: (Signature)	Received For Prism Laboratories By:	Date	

Method of Shipment: **NOTE: ALL SAMPLE COOLERS SHOULD BE TAPED SHUT WITH CUSTODY SEALS FOR TRANSPORTATION TO THE LABORATORY. SAMPLES ARE NOT ACCEPTED AND VERIFIED AGAINST COC UNTIL RECEIVED AT THE LABORATORY.**

Log-In Group No.

❑ Fed Ex ❑ UPS ❑ Hand-delivered ❑ Prism Field Service ❑ Other _____

Additional Comments:

PRISM USE ONLY

Site Arrival Time:
Site Departure Time:
Field Tech Fee:
Mileage:

NPDES:	UST:	GROUNDWATER:	DRINKING WATER:	SOLID WASTE:	RCRA:	CERCLA	LANDFILL	OTHER:
❑ NC ❑ SC	❑ NC ❑ SC	❑ NC ❑ SC	❑ NC ❑ SC	❑ NC ❑ SC	❑ NC ❑ SC	❑ NC ❑ SC	❑ NC ❑ SC	❑ NC ❑ SC
❑ _____	❑ _____	❑ _____	❑ _____	❑ _____	❑ _____	❑ _____	❑ _____	❑ _____

SEE REVERSE FOR TERMS & CONDITIONS

ORIGINAL

***CONTAINER TYPE CODES:** A = Amber C = Clear G = Glass P = Plastic; TL = Teflon-Lined Cap VOA = Volatile Organics Analysis (Zero Head Space)